



# 2024 SPECIAL VEHICLE ACCESS FORM

For Exposition Days | 23 - 25 April 2024

*If you will require vehicle access (catering, maintenance) during exposition days, please complete the following form to obtain written approval.*

**Check one:** Catering Truck Delivery  Equipment Maintenance/Repair

**Please note the following security procedure:**

- Vehicles may only access Fira Gran Via through Gate 1 and must park in the designated Special Vehicle lot for a maximum of 2 hours. All vehicle must exit through Gate 2 (see map).
- All deliveries must be made by foot and through the designated doors:
  - **Hall 1:** Door 1.01
  - **Hall 2:** Door 2.02
  - **Hall 3:** Between Doors 3.01 & 3.03
  - **Hall 4 & 5:** Door 5.02
- All vehicles must pay the hourly fee (up to €12 based on the vehicle height) upon exiting the Fira Gran Via venue.

Exhibiting Company \_\_\_\_\_ Hall No. \_\_\_\_ Stand No. \_\_\_\_\_

Exhibitor Contact \_\_\_\_\_ Exhibitor Mobile Phone: \_\_\_\_\_

Catering / Maintenance Company \_\_\_\_\_

Driver's Mobile Number: \_\_\_\_\_

Vehicle license plate: \_\_\_\_\_

**VEHICLES MAY ONLY REMAIN PARKED INSIDE THE VENUE FOR 2 HOURS!**

Please indicate time of arrival each day:

Tuesday 23 April: \_\_\_\_\_ **All vehicle must exit by 18:00**

Wednesday 24 April: \_\_\_\_\_ **All vehicle must exit by 18:00**

Thursday 25 April: \_\_\_\_\_ **No access after 14:00; All vehicle must exit by 15:00**

Exhibitor Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Organizers' Approval:**

Please email completed form to [chidell@divcom.com](mailto:chidell@divcom.com).



**SPECIAL VEHICLE ACCESS MAP**